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ADDENDUM NO.1

PCHA-RFP 2020-01 Grant Writing Services

Date: March 10, 2020

The following changes, additions, and/or deletions are hereby made a part of the Documents for the above noted request for quotes, fully and completely as if the same were fully contained therein. All other terms, conditions, and specifications of the original Request for Quotes, remain unchanged.

1. Section IV #7 –**Changed to:** Provide an hourly rate and/or a flat monthly rate. If there will be more than one staff member assigned please provide a detailed breakdown of hourly rates/monthly fees. Note work needed by the Agency will vary throughout the year.

1	Question	Whether companies from outside the USA can apply for this?
	Answer	Organizations must meet all required criteria regardless of their location.
2	Question	Whether we need to come over there for meetings?
	Answer	Yes, there may be times when the Grant Writer has been on site to complete projects.
3	Question	Can we perform the tasks (related to RFP) outside USA?
	Answer	Most projects require utilizing information gathered locally and within the Housing Authority's region.
4	Question	Can we submit the proposals via email?
		No. See page 6 of the Request For Proposals



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