



13931 7th Street Dade City Florida 33525

ADDENDUM NO.1

PCHA Request for Proposals 2024-01 Independent Auditor Services

Date: July 22, 2024

The following changes, additions, and/or deletions are hereby made a part of the Documents for the above noted Request for Proposals, fully and completely as if the same were fully contained therein. All other terms, conditions, and specifications of the original Request for Proposals, remain unchanged.

This addendum must be acknowledged in the space provided on the Schedule of Addenda.

Independent Auditor Services Questions

1. In Scope of Services, #3 Additional Services says that PCHA is requesting the auditor to complete an audit of one of its properties in which it is the majority owner but, does not manage the property currently. The property consists of 69 units of Section 8 New Construction. This audit would be incorporated with the annual audit. - Could we obtain a copy of the most recent audit?

Answer: Yes, the most recent audit is available for proposers to review. There were no findings.

2. What were the prior year audit fees?

Answer: A: Prior Audit Fees:

Year 1: \$49,670.00

Year 2: \$49,670.00

Year 3: \$49,670.00

Year 4: \$49,670.00

Year 5: \$49,670.00



"This institution is an equal opportunity provider and employer."



Main Office (352)567-0848
Fax number (352)567-6035
Hearing Impaired
Dial 7-1-1 for Florida relay



Jeff Sklet
Executive Director

13931 7th Street Dade City Florida 33525

3. For the separate audit on the S8 New Construction (69 units) do you prefer to do the audit concurrently or could it be performed earlier?

Answer: This audit can be performed earlier.

4. Do you expect any additional federal funds not on prior years SEFA?

Answer: No.

5. What computer systems are used for general ledger operations? Which systems manually interface with the general ledger? Which systems automatically interface with the general ledger?

Answer: PCHA utilizes Lindsey Housing Manager.

6. Investigated a fraud in the last two years?

Answer: No.

7. Are there any improvements you would like to see in the audit process?

Answer: PCHA would like to have thorough communication prior, during, and after the audit process. The audit process streamlined to allow adjustments if needed prior to the FDS deadline submission date.

8. In the previous three fiscal years, have there been any additional billings/change orders related to the audits in excess of the fixed base fees? If so, to what extent and for what reason(s)?

Answer: No.



"This institution is an equal opportunity provider and employer."

